

Creating Your Reading Power Student Fundraising Page

★ Please Follow Steps Exactly As Outlined ★

★ Sign into your Kindful SchoolForce Account

Visit schoolforce.kindful.com/users/sign_in

- If you have an account, sign in.
- If you have not yet set up your account, click on the **Sign-up** link to create your account. Be sure to check your email for a message from Support@Kindful.com to Confirm and complete the account registration process

★ Create Your Fundraising Page

To create your student fundraising page visit:
<https://schoolforce.kindful.com/rp-2021>

- Click on **Create A Student Fundraising Page and Continue**

- ★ **IMPORTANT: Provide School Page Info.**
(This is *not* your student page yet!)

- Required field:** Fill in the field called "Student Fundraising Page Name" with your student's "team" information, which is the school name and grade level, in this format: <School - G#>, e.g. Cipriani - G4.

★ Use this format for the school name:

Central-, Cipriani-, Fox-, Nesbit-, Ralston-, RWSE-, Sandpiper-
Followed by the grade number: G#, e.g. G1, G2, G3, etc.

- Optional Fields:** These are specific to the school/grade team. You may ignore for now.

- Mission Statement
- Student Page Description
- profile image (5kb)
- Feature Image or Video

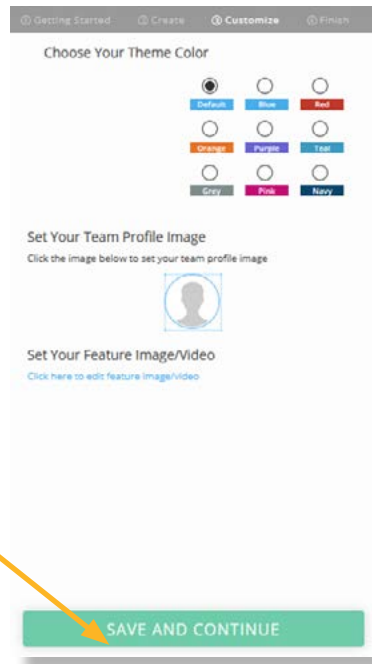
- Click **Create and Continue**

(Continue to next page)

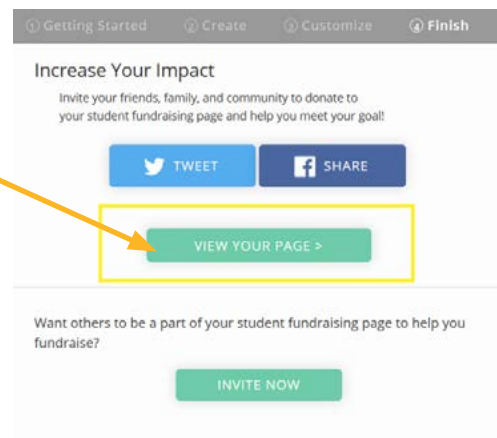
3. If you will be creating multiple pages:

You might want to select different colors and upload different profile images to make it easy for you to see the difference in your list of Causes. Otherwise, these fields are optional.

Click **Save and Continue.**

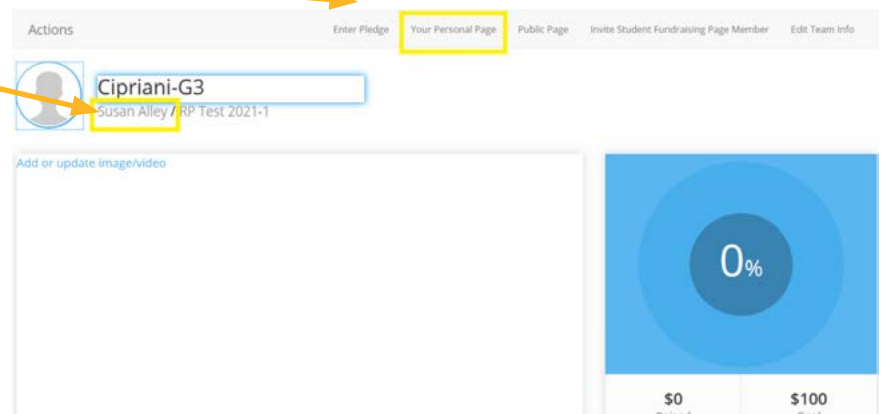


4. Click the green **View Your Page** button. (You can share on social media now or later. Clicking on the button will open a separate window).



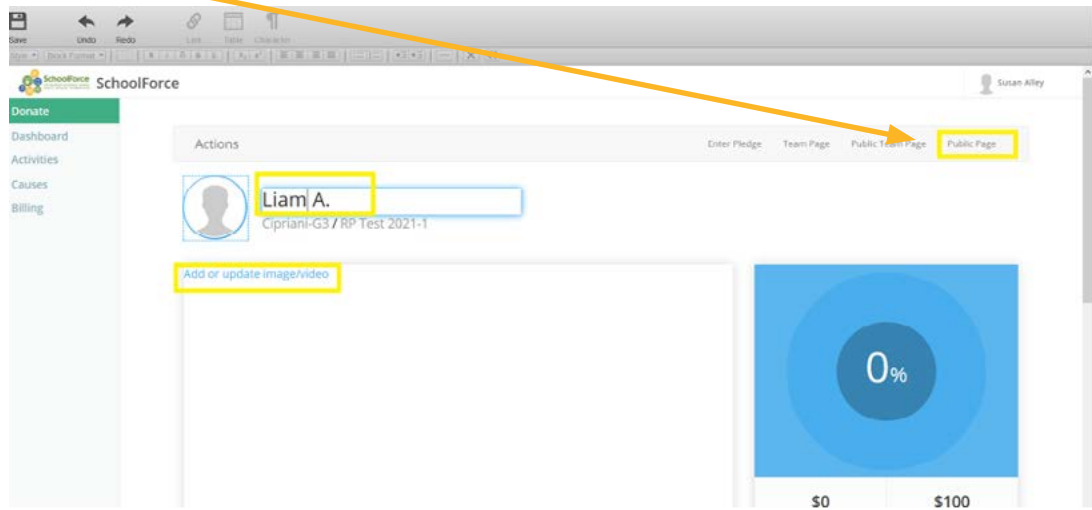
5. NAMING YOUR STUDENT PAGE: You are currently on the “Team” page. Click on the Your **Personal Page** link in the gray “Actions” bar. This takes you to the edit view of your STUDENT page

Replace your name with the name you want to appear on your student’s page. You may also edit the content of your student’s page here, with an image or video, and a personal message.



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6. Click on the **Public Page** link in the gray Actions bar to get the shareable URL for your student's personal page.



★ Tips and Best Practices

- ★ **If you have multiple students:** You may follow the same process starting at the “*Create your Student Fundraising Page*” button as many times as needed. You will see all of your fundraising pages in your Causes page.
- ★ If you have multiple pages, consider using different **colors and profile images** to differentiate them.
- ★ If you wish to keep your child’s name private, consider how you are naming your Student fundraising page. Your contact name will appear below the School/Grade page name by default.

